

Legacy Preparatory Academy Governing Board Meeting
To be held at Legacy Preparatory Academy Secondary Campus
2214 South 1250 West Woods Cross, Utah, 84087
Agenda, June 26, 2014, 7:00 pm

Governing Board Members: David Lindmeir-President, Tony Hull-Vice President, Brett Taft-Treasurer, Vern Rogers, Cathleen Gilbert, Matt Harmer, with Teresa Gehring-Secretary

LPA Mission Statement: Legacy Preparatory Academy builds the foundation of knowledge and critical thinking skills necessary for children to become independent learners for life.

Our mission is to:

- **Provide a classically-based curriculum that is thorough and challenging**
- **Integrate fine arts to enhance learning**
- **Teach the value of public virtue to promote respect**
- **Engage parents as real partners to share in enriching student education**
- **Honor each child as an individual and foster their innate curiosity and desire to learn**

Key Objectives:

- Moral Obligation Financing-July 2014
- Fundraising for auditorium

MEETING AGENDA

7:00 BOARD ASSIGNMENTS AND SCHEDULE

- Calendar Items

Board Training scheduled July 30th 7-8:30 pm, Tentative Agenda:

Topics for discussion to be led by Board Members as follows:

Policy vs. Procedure	Cathleen Gilbert
Open/Closed Meetings	Teresa Gehring
Board Conduct & Assessments	Vern Rogers
Financial Stewardship & G.B. Website	Brett Taft
Teamwork	Matt Harmer
Discussion of Assignments	Cathleen Gilbert

Next Board Meeting Thursday, August 28th 7pm

Board Retreat in September, look at dates: Sept 10, 17, 18

Goal setting 1 year, 3 year and 10 year plan

- Board Email Rotation: Cathleen
- All Aboard email assignment: Matt
- Administration to provide Dates for Staff Meetings for 2014-15 Year
- Approval of May 22, 2014 Minutes

7:05 SPECIAL GUEST PRESENTATION: DEVELOPMENT BRAINSTORMING

Fundraising Presentation by Dave Jones from Pathway Associates

Thank you to Dave for providing this service to the Governing Board Members

7:25 PUBLIC COMMENT

7:35 PARENT VOLUNTEERS

Builder's Report-Jennifer Townsend

Ideas for encouraging compliance with parent volunteerism

7:40 FINANCIAL REPORT AND DISCUSSION

- Financial Report by RedApple with copies to Board in advance
 - Year-end Web Survey due July 16
 - How is the school doing financially?
 - How do the key ratios for refinance look?
 - Proposed use, if any, of excess funds from 2013-14 Budget
- Proposed Budget provided for Board Review and Questions (vote will not occur until Sept/Oct)
- Discussion of Moral Obligation Status, selection of underwriter, etc.
- Building Expansion Progress
 - Plans
 - Not to Exceed Amount

8:25 ACADEMIC EXCELLENCE

Reminder that Teacher Evaluations with an eye toward renewal or replacement were to be performed in March 2014

- Elementary Report-Karen Holman
 - Written Report circulated 6/23/14-Thank you Karen.
 - DIBELS
 - Teachers' plans for room readiness for Fall
 - Cleaning
 - Painting
 - Compliance with LPA Nepotism Policy
 - Consent Agenda
- Junior High Report-Erin Taylor
 - Compliance with LPA Nepotism Policy
 - Consent Agenda
- Executive Director-Elizabeth Hatch
 - Reports: CACTUS, UTREx
 - Compliance with LPA Nepotism Policy
 - Special Ed Compliance
 - Parent Surveys
 - Consent Agenda

9:00 ACTION ITEMS

- Financial and Risk Management Policy
- Need to approve/add date of approval to LPA Website for LPA Policy for Document Retention
- Revisions to Employee Policies for Employee Staff Handbook submitted/proposed 6/23/14
- Assignments:

Description	Owner	Due Date	Status
Board letter to Parents	Cathleen	6/26/2014	Open
Board Email Account	Tony	6/26/2014	Open
Distribute most recent financials	Courtne	6/26/2014	Open
Updated Fundraising Policy	Courtne	6/26/2014	Open
Invite fundraising consultant to June board meeting	David	6/26/2014	Open

Contact RedApple to send background check information to new board members	Elizabeth	6/26/2014	Open
Send Michele notice of being elected to board/forward UAPSC training to new board members/ have emails set up for new board members/Send new board contact info to Elizabeth	Teresa	6/26/2014	Open
Keep policies on Website up to date	Teresa	ongoing	Open
Calendar Board Assessments and trainings	Teresa	8/15/2014	Open
Schedule board members to attend staff meeting 2014-15 year	Teresa	8/15/2014	Open

Brief break if time allowed

9:00 Adjourn to closed meeting, if necessary, to discuss any one of the following topics: character, professional competence, physical or mental health of an individual (employee or student), or strategy sessions to discuss the purchase, exchange, lease or sale of real property, collective bargaining or pending litigation.